

GDPR Data Processing Statement

1. Introduction

At Donacarney Medical Centre, we protect and respect your privacy. This GDPR Data Processing Statement outlines how we collect, use, store, and protect personal data about our patients in compliance with the General Data Protection Regulation (GDPR).

2. Data Controller

Donacarney Medical Centre

Colpe East, Donacarney, Co Meath A92FD88

0412134188

3. Types of Personal Data Collected

We may collect and process the following types of personal data:

Identity Data: Full name, date of birth, gender, NHS number or other patient identifiers.

Contact Data: Address, email address, phone number.

Health Data: Medical history, treatment records, test results, prescriptions, referrals, and other health-related information.

Appointment Data: Appointments, consultations, and interactions with healthcare professionals.

Financial Data: Billing information, insurance details, payment history.

Technical Data: IP address, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform, and other technology you use to access our online services.

4. Purpose of Data Processing

We process your data for the following purposes: To provide medical care and treatment.

To manage patient records and ensure continuity of care. To schedule and manage appointments. To communicate with you regarding your healthcare. To process payments and manage billing. To comply with legal and regulatory requirements. To conduct medical research and clinical audits (with appropriate consent or anonymisation). To improve our services and the quality of care provided.

5. Legal Basis for Processing

We process your data based on the following legal grounds: Consent: Where you have given explicit consent for specific purposes (e.g., participation in research).

Contract: Where processing is necessary to perform a contract with you (e.g., providing medical treatment).

Legal Obligation: Where processing is necessary for compliance with a legal obligation to which we are subject (e.g., reporting communicable diseases).

Vital Interests: Where processing is necessary to protect your vital interests or those of another person (e.g., in a medical emergency).

Public Task: Where processing is necessary for performing a task in the public interest or in exercising official authority.

Legitimate Interests: Where processing is necessary for our legitimate interests, provided those interests are not overridden by your rights and interests (e.g., ensuring the security of our IT systems).

6. Data Retention

We will retain your data only for as long as necessary to fulfil the purposes we collected it, including satisfying any legal, accounting, or reporting requirements. Specific retention periods are determined based on the following criteria:

The nature and sensitivity of the personal data.

The potential risk of harm from unauthorised use or disclosure of your data.

The purposes for which we process your data and whether we can achieve those purposes through other means applicable legal and regulatory requirements.

7. Data Security

We have implemented appropriate technical and organisational security measures to protect your data from unauthorised access, use, alteration, or disclosure. These measures include:

Encryption of data. Access controls to personal data: regular security assessments and audits.

Training for employees on data protection best practices.

8. Your Rights

Under the GDPR, you have the following rights regarding your data:

Right to Access: You can request access to your data.

Right to Rectification: You can request correction of any inaccurate or incomplete personal data.

Right to Erasure: You can request deletion of your data, subject to certain conditions.

Right to Restrict Processing: You can request the restriction of data processing.

Right to Data Portability: You can request the transfer of your data to another party.

Right to Object: You can object to processing your data in certain circumstances.

To exercise any of these rights, please get in touch with us.

9. Third-Party Data Sharing

We do not share your data with third parties except in the following cases:

Where we have your explicit consent. Where it is necessary to provide medical care (e.g., sharing with specialists, laboratories, or hospitals). Where we are legally required to do so (e.g., reporting communicable diseases). Where it is necessary to protect your vital interests or those of another person. Where it is required for the performance of a task carried out in the public interest or the exercise of official authority.

It is necessary to protect our legitimate interests, provided our rights and interests do not override those interests.

10. Changes to This Statement

We may update this GDPR Data Processing Statement from time to time. Any changes will be posted on our website and, where appropriate, emailed to you.

11. Contact Information

If you have any questions or concerns about this GDPR Data Processing Statement or our data processing practices, don't hesitate to get in touch with us at:

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